



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

**DR. CHEEDAY SATYANARAYANA DEGREE
& P.G COLLEGE**

- Name of the Head of the institution **Sri.Sakumalla Satyanarayana**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **08639091356**
- Mobile no **09440126142**
- Registered e-mail **csn_college@yahoo.com**
- Alternate e-mail **ssn.csn99@gmail.com**
- Address **8-7-29/6 behind
industrialBhimavaram estate**
- City/Town **Bhimavaram**
- State/UT **Andhra Pradesh**
- Pin Code **534201**

2.Institutional status

- Affiliated /Constituent **affiliated**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status

Self-financing

- Name of the Affiliating University **Adikavi Nannaya University**
- Name of the IQAC Coordinator **M.Rajkamal**
- Phone No. **8985012414**
- Alternate phone No. **9989207551**
- Mobile **8328282587**
- IQAC e-mail address **drcsniaqac@gmail.com**
- Alternate Email address **rajkamalmaddala@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

<https://drcsndegreeandpgcollege.ac.in/userfiles/2019-2020%20AQAR%20Submitted.pdf>

4.Whether Academic Calendar prepared during the year?**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://drcsndegreeandpgcollege.ac.in/userfiles/College%20UG%20Revised%20Academic%20Calander%202021-22.pdf>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.17	2009	15/06/2009	14/06/2014

6.Date of Establishment of IQAC**10/06/2008****7.Provide the list of funds by Central / State Government****UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8.Whether composition of IQAC as per latest NAAC guidelines**Yes**

- Upload latest notification of formation of

[View File](#)

IQAC

9.No. of IQAC meetings held during the year **02**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

*** AISHE submission * Employment Training * Preparation for NAAC re accreditation * Preparation of data for submitting pending AQAR * MoU's with different organization**

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Academic audit	Academic audit was completed department wise by B. Prabhakara Rao and K.V Satya Krishna
Preparation of data for submission of pending AQARs	Data is updated for the submission of pending AQARs
Student satisfaction survey	SSS has been done randomly selecting the students from different students IQAC analyzed the feedback and noted the suggestions given by the students.

13.Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
General Body	19/03/2023

14. Whether institutional data submitted to AISHE

Part A**Data of the Institution**

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• Location	Urban
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• Name of the IQAC Coordinator	M.Rajkamal

• Phone No.	8985012414						
• Alternate phone No.	9989207551						
• Mobile	8328282587						
• IQAC e-mail address	drcsniqac@gmail.com						
• Alternate Email address	rajkamalmaddala@gmail.com						
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• if yes, whether it is uploaded in the Institutional website Web link:	https://drcsndegreeandpgcollege.ac.in/userfiles/College%20UG%20Revised%20Academic%20Calander%2021-22.pdf						
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7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,							
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Nil	Nil	Nil	Nil	Nil			
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• Upload latest notification of formation of IQAC			View File				
9.No. of IQAC meetings held during the year			02				
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and compliance to the decisions have been uploaded on the institutional website?		
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Name of the statutory body		

Name	Date of meeting(s)
General Body	19/03/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
Year - 2020	20/06/2021

15. Multidisciplinary / interdisciplinary

The vision of the institution is to impart education useful to the student community and the country. Just teaching the syllabus in the classrooms and conducting examinations practiced in the HEI's which is not able to cater to the needs of the development of the society and the country.

The college is offering conventional , restructure and vocational Programmes both at Undergraduate and Post Graduate levels.

B.Sc - Mathematics-Physics-Chemistry

B.Sc - Mathematics-Physics-Computer Science

B.Sc - Mathematics-Electronics-Computer Science

B.Sc - Botany-Zoology-Chemistry

B.Sc - Microbiology-Biochemistry-Biotechnology

B.Com - General

B.Com - Computer Applications

B.A - Social Work - Economics - Geography

M.Sc - Microbiology

M.Sc - Biochemistry

M.Sc - Biotechnology

M.Sc - Organic Chemistry

M.A - English

M.A - Social Work

MBA - Master of Business Administration

MCA- Master of Computer Applications

16.Academic bank of credits (ABC):

Academic Bank Credits are a key component of the NEP-2020 that all Academic Institutions must Implement . Integrating Higher Educational Institutions in a Globalised space is Critical and Urgent as we move forward .

We are in process to implement online courses through National Schemes like SWAYAM,NPTEL etc., for our students and considering for credits earned against elective courses.

We are awaiting further Instruction from our Affiliating University in the implementation of Academic Bank Credits.

17.Skill development:

1. Govt. of A.P has sanctioned skill development center in our college. The student is given soft skills planning in the time table.
2. The programs offered to provide vocational education are Microbiology, Biochemistry and Biotechnology with the required skills to enable then to get employment.
3. Fortunately, the university has introduced papers on value-based education to inculcate positivity among students. They are taught and trained humanistic approach, ethics, human values and good conduct they are given opportunity to participate in the seminar to discuss about peace, love towards other nonviolence and human values.
4. I) The college trains students in value added programs and certificate courses. All the students have to choose one or two of these courses.

ii) The employers deploy their experts to the college to train students the required skills.

iii) The present changes in newly planned programs may include the required module.

iv) The APSCHE has already introduced skill developments programs.

v) online skill development practices are being planned
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
The promotion of Indian Arts and Culture is Beneficial not only to the individuals but also to the Country. Since our college is offering professional courses English is used as a Medium of Communication and for course work in all programs. We celebrate significant dates and host activities in regional in order to inculcate a sense of regional pride in students.
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
Outcome based Education has been core of all efforts of this institution. In pursuance to the LOCF F.No.2-4/2018 dated 18th July, 2018, Format: Suggestions for Subject specific Learning Outcome Based Curriculum Framework issued by University Grants Commission, the faculties began their efforts in this direction. Consequently graduate attributes were identified which led to the design of Program Outcomes, Program Specific Outcomes and ultimately Course outcomes were deduced for courses identified to meet the program specific and program outcomes. Modalities for measuring the attainment of Program outcomes are designed and implemented. This process is helping us to focus on the lacuna in our services and plan for better reach out to students and stakeholders needs. I) The institution has introduced employment-oriented training. ii) The main outcome expected are knowledge of the curriculum, personality development with skills and employment. The outcome-based education, teaching training and evolution is designed and implemented. iii) The outcome-based education is decentralized and responsibility to the departments. . A) The faculty is entrusted with the responsibility to design vocational online courses . B) The faculties are provided with the necessary ICT infrastructure for the benefit of the learners.
20.Distance education/online education:
Due to Covid - 19 pandemic Educational Institutions in the country have rapidly used the digital Platforms for teaching

classes , for conducting conferences and meetings. With online education Geographical barriers are broken and students can interact with experts from far away places. Our institution has adopted to hybrid mode of education combining online and offline resources.

Students are encouraged to do online courses and teachers are encouraged goolemeet, teachmint etc.,

Extended Profile

1.Programme

1.1	585
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	887
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	375
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	333
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic	
3.1	62
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	09
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	30
Total number of Classrooms and Seminar halls	
4.2	72, .38
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	167
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
Dr C.S.N Degree & P.GCollege affiliated to Adikavi Nannaya University and recognized by APSCHE and UGC.Each faculty member writes his/her own teaching notes or hand out. Teaching diary is another tool that every teacher prepares on his/her own. The teacher designs his lecture such that what topics for class room lecture and which topic is for seminar. For effective delivery of curriculum teaching plan and planning of teaching are the most significant activities that each faculty member needs to exercise. University prescribed curriculum-based lesson plans are prepared	

with number of teaching hours per semester per subject. At the end of the student attendance register the topic covered on a specific data in the specified class is recorded. This will be matched with the teaching plan prepared before class work begins. Any deviation is justified the respective teacher and endorsed by the HOD.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic activities: The Institution follows the university prescribed academic calendar for class work as well as conduction of internal exams including practical exams. The time table are prepared with four hours per week for core subjects and three hours per week for languages. Foundation courses are given two hours per week while each lab session has three hours per week. Within this frame work internal exams (mid-term exams) and internal practical exams are conducted. Holidays are also announced according to the academic calendar. Dr CSN Degree & P.G college have good seminar hall equipped with digital technology were faculty development programs student career oriented programs and seminars at state level are being organized every year as for academic calendar. Dr CSN Degree & P.G college conducts certain workshops and trainings sessions for students aligning with academic calendars. Intellectual learning in computer applications and technologies for experimental academic learning are structured for students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drcsndegreeandpgcollege.ac.in/userfiles/College%20UG%20&%20PG%20Academic%20Calendar%202020-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating

A. All of the above

University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	
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File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

13

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

574

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution has its own ethics towards its development and students' growth in addition to its well being of the workforce. There is no gender inequality in the campus and as such most of the students of the college are girls. Its underlining that women are given due respect in its daily routine. Not only teaching ethics and values but they are being practiced also. Women faculties are taking care of the girl students. Human values are given top priority among all other values. Every program is composed of languages, core subjects and human values and professional ethics. As the curriculum is designed by the university there is mandatory option to take human values and professional ethics. Every faculty is spending few minutes of time in the class to teach about human values and environment & sustainability with suitable examples.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

76

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

268

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

A. All of the above

from the following stakeholders Students
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://drcsndegreeandpgcollege.ac.in/user_files/1_4%202020-21%20feedback.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://drcsndegreeandpgcollege.ac.in/user_files/1_4%202020-21%20feedback.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

343

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

226

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

All the students have to attend a compulsory counselling session on admission before filling combination form. Admission process is based on intermediate marks for U.G admissions in which online admission system is implemented by state government of Andhra Pradesh, seats will be as per the norms specified in the process rank in common entrance tests is criterion for P.G admissions.

The institution assesses the learning levels of the students in two ways at the time of the commencement of the classes. Students enrolled in various disciplines are identified as slow and advanced learners based on their tests conducted by each department. This helps to identify the slow learners and to design special coaching sessions (or) territorial sessions to bridge the gap between the slow learners and the advanced learners more over the wide range of continuous assessment components that include, daily home assignments, class assignments, seminars and group discussion, additional assignments, quizzes, class tests, projects, internships, viva - voice examinations and attendance, enabled effective assessment of learning levels of students.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1ND0DEqJBbdlwTL0hP2xFdmum9Mu_nA-S/view?usp=sharing
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
887	62

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Diversity of Learners in respect of their background, abilities and other personal attributes will influence the extent of their learning. The teaching-learning modalities of the institution are rendered to be relevant for the learner group. The learner-centered education through appropriate methodologies facilitates effective learning. Teachers provide a variety of learning experiences, including individual and collaborative learning. The teachers employ interactive and participatory approach creating a feeling of responsibility in learning and makes learning a process of construction of knowledge. Teaching and learning activities are made effective by these practices. Many teachers use black – board presentation methods, especially in mathematics, commerce and economics, where they teach mathematics and statistics as numerical solving also some teachers use power point presentations and computer-based materials.

Field visits, industrial visits, study hours, internship are the most common and often happening experiences in the student's collegiate life. The academic calendar is housed exclusively with a slot of field trip holidays spanning for a period of four mentioned for the purpose of carrying out visits to industries and relevant fields.

Industrial visits enhance the students various and ideas about the future work environment and requirements of the industries field visits apart from rejuvenating the students, impart knowledge and understanding on real life issues such as environmental impacts, socio- economical demands and other such issues.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://drive.google.com/file/d/199hd5-XFbjnsyy22dKkfn_-BhfHiDq8W/view?usp=sharing

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready.

ICT is the most effective mode of communication used in teaching - learning process to improve the learners / students learning ability, attention, interest, geotivity and think critically the institution has been dynamic in terms of adapting itself to the latest trends and tools for teaching and learning .

Use of ICT By Faculty:

A. PowerPoint presentations- Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations.

B. Industry Connect- Seminar and Conference room are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students.

C. Online quiz- Faculties prepare online quiz for students after the completion of each unit with the help of GOOGLE FORMS.

D. Video Conferencing- Students are counseled with the help of Zoom / Google meet applications.

E. Video lecture- Recording of video lectures is made available to students for long term learning and future referencing.

F. Online competitions- Various technical events and management events such as Poster making, Ad-mad show, Project presentations, Business quiz, Debates, paper presentations etc. are being organized with the help of various Information Communication Tools.

G. Workshops- Teachers use various ICT tools for conducting workshops on latest methods such as SPSS, Programming languages, simulations etc

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

62

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

09

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****01**

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers****58**

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The schedule of the internal examination is decided at the beginning of the session, in the form of academic calendar. The internal assessment is carried out in a systemic manner for theory courses, laboratory courses, seminars, internship and project.

The internal marks are based on the mid exams. (Descriptive examinations) and assignments. Two mid examinations are conducted the answer scripts of examinations are shown to the students after evaluation to bring out the discrepancy's assignments are allocated on weekly basis by faculty teaching the subject answer sheets are evaluated and checked answer sheets are shown to the

students record of obtained mark is written in register.

The concerning subject teacher keeps the record of all internal exams, example: - unit test, quarterly exams & model exams. If it is not secret in the university level. The mark of model examination is sent to the university, as it is a secret data. Its marks are not shown to students.

In P.G classes, a student has to attend the internal examination compulsorily its marks are sent to the university to add in the semester mark - sheet.

Every HOD assess the concerned staff and submits the reports to the principal with propose action/ advice / suggestion. Explanation of the under rated students is assessed and remedial measures are taken.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/file/d/1BTs5d6BL-5vvUJvNH3DIyF6P5aie3R4D/view?usp=sharing

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has mechanisms to deal with the internal examination related grievances. There are two types of examinations in the college viz internal examination organized by the college and external examinations (University examination) organized by the university. Further, there are two types of internal examinations, first for the undergraduate courses and another for the post graduate courses. For both under graduate and post graduate courses internal examinations are based on written test.

All the discrepancies regarding examinations faced by the college is immediately brought to the notice of the controller of examinations of the university and corrections, if any, are done only after getting instructions from the university. It is very transparent and time bound the grievance are resolved in the following manners: -

1. Before examination: Before the examination are late

application from filling, non-receipt of admit card of examination (or) wrong entries in the same in either case grievances are communicated to university examination section and resolved at the earliest college exam cell helps the student for filling the application form.

2. During Examination: - College instant reports to university examination section if there are any grievances regarding questions paper of any subject grievances regarding question paper include questions asked out of syllabus, typing errors etc.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/file/d/1VGPL9aXCM5S0qH1DXB2ULQNss3EqD-jD/view?usp=drive link

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The University has clearly stated learning outcomes of the Programs and Courses.

Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed on the college website.

A Program outcomes: -

PO 1: Critical thinking: take informed actions, after identifying the assumptions that frame our thinking and action, looking at our ideas and decisions (intellectual, organization and persona) from different perspectives.

PO 2: Social induction: Elicit various of others, mediate disagreement and help reach conclusion in group settings.

PO 3: Ethics: recognize different value systems including your own understand the moral dimensions of your decisions.

PO 4: Environment & sustainability: -Understand the issues of environmental contents and sustainable development.

PO 5: Effective citizenship: Demonstrate empathetic social concern and equality – centered national development, and the ability to act with an informed awareness of issues.

- As the instruction offers both U.G and P.G programs both the outcomes are different.
- The PO of U.G & P.G programs is good results with good percentage of marks that makes students saleable.
- Copy of the Syllabi is available in the department for ready reference for students and Faculty.
- Learning Outcomes of the Programs and Courses are discussed with students at the end of each
- topic of the study by the faculty leading to which technical applications. The learning outcomes are stated using Blooms Taxonomy and expressed in the lesson plan that

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.drcsndegreeandpgcollege.ac.in/page.php?menu=academics&slug=programmes-offered
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At the beginning of every semester / year, the subject teacher conveys course objectives (CO) at the introductory part of respective subjects the copies of the syllabi are kept in the department it is distributed beginning the semester / year. And / or circuit among students. However the students can download the syllabus from the university website also. The following are the evaluation process of PO and CO.

For Post Graduate Courses:

1. Seminar presentation
2. Short quizzes or objective questions
3. Home assignments
4. Project work

For Under Graduate Courses:

1. Unit test as decided in the syllabus
2. Black board presentation
3. Quizzes
4. Quarterly Examination
5. Model Examinations
6. Field / project work.

-Keeping this view in mind, some extra- curricular activities are subject and topic based. E.g.: - constant lecture in given topic awareness / celebration day, women's day, AIDS awareness, Blood checking etc. from these practices, a student can optimally express their knowledge and this enhance their confidences.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.drcsndegreeandpgcollege.ac.in/page.php?menu=academics&slug=programmes-offered

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

255

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/forms/d/1XJEC5c0LUhrsNQmvFNAPS5aY6zmVvFpM4JyuZxxUris/viewform?edit_requested=true#responses

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.45177

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

00

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institution has created ecosystem for innovations and has initiatives for creation and transfer of knowledge. Institution provides enriching ecosystem for inculcating innovative approach amongst the students and staff by taking several initiatives at management and college level through financial, technological and infrastructural support and at faculty level by providing platforms through events, programs, seminars, workshop and skill based courses. There are spacious laboratories, computers, internet and all other ICT facilities available for all the department.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

06

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

00

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out in the neighborhood community sensitizing students to social issues for their holistic development, and impact thereof during the year.

Through the extension activities aiming at addressing social issues that lay a hindrance to harmonious societal relations, the students are trained and sensitized to deal with practical issues of various kinds in the neighborhood community with an emphasis on decision making and volunteering skills.

Dr. CSN Degree & PG College organizes community activities through the NSS people association, women empowerment cell and departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

9

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

775

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

03

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college encompasses a well maintained lush green campus spread over 6.25 acres of land ensuring adequate availability and optimal utilization of physical infrastructure for teaching learning process.

Classrooms: College encompasses 29 number of well furnished, well ventilated & spacious classrooms for conducting theory classes as well as involving students in participatory learning by conducting group discussions, seminars, debates etc. Along that 4 tutorial rooms are available for slow learners.

Laboratories: The College has totally 17 laboratories in the disciplines of chemistry- 5, Biotechnology -1, Micro Biology-2, Bio chemistry-2, Computers-2, electronics-1 Physics-2, zoology-1, Botony-1. All laboratories are well equipped with equipment and facilities. These labs are utilized for conducting practical classes as per the requirements of the curriculum as well as for the industry enable teaching.

Seminar hall: The seminar hall is well equipped air condition hall with latest audio visual aids, projectors and internet connectivity. This hall is regularly used for promoting the students for active participation in paper presentations, group discussions, quiz etc. The seminar hall is also used for conducting state level seminars and workshops at the college.

Auditorium: The college has open auditorium used for various cultural activities, events and other gatherings.

Library: The institution is having a central library with the seating capacity of 50 .It has number of Text Books, Reference Books and volumes covering all major fields of Science, commerce, management and computers etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has a seminar hall with 300 seating capacity and also an open auditorium to conduct cultural activities, workshops, conferences & seminar.

Cultural activities: The College is proactive in providing facilities for students to participate in cultural activities. The open air stage, air condition and ICT enabled seminar hall and classrooms are utilized for cultural activities. These activities are co-ordinate by cultural committee supported by team of faculty members. The committee organises many cultural programmes as well as many events and days like national festivals, cultural festivals, ambedkar jayanthi, literacy day, ozone day etc.

Sports: A spacious playground is available for outdoor games like cricket, volley ball, badminton, archery, fencing etc. College encourages sports activities. A number of sports activities are organized in the college aiding the students to display their talent in sport activities. A qualified physical director is available for sporting of the students. Number of Inter Collegiate competitions and university team selections are organized in our college.

Yoga: the Institution has a yoga centre in the ground floor of the college auditorium which provides good health. We conduct the yoga classes on a regular basis for the students & staff in the evening hours.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

24

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

45.68764

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution is having a central library with the seating capacity of 50 .The library is located in the ground floor of the main building. It has 8698 text books and 559 reference books covering all major fields of Science, commerce, management and computers etc. Each faculty and student is entitled with an account and three books are issued at a time. At the time of admission students are issued the library cards which will be valid till their final semester.

Gurukool Max software is a Library management system for automation of Library which covers inventory and daily transactions. Internet facility is provided in the library and students can access the facility for availing e-resources and other web based information. E-Books are gathered using the National Digital Library of India.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.31502

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

82

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

DR.C.S.N Degree & P.G College is equipped with computers & IT facilities to enhance the learning process of the students. The institution provides internet facility throughout the campus by providing high speed fiber net i.e., Apple (100 Mbps and 60 Mbps) and BSNL (80Mbps)

The college has Desktops, Laptops, Tabs and routers accessible both to the students and teachers for academics and co-curricular purposes. Laptops and Desktops are arranged at HOD Cabins for easy access of information and also for preparing effective teaching methods. The computer lab has user-friendly desktops and laptops. Printers are present in the office and in the computer lab. 4 TVs are provided for Video Conferences, Webinars and seminars for management, students and staff.

The campus adopts best practices for scalable and sustainable development of all IT services.10 classrooms , computer lab and seminar hall are enabled with IT provisions. CCTV and Biometric systems are also available on the campus. A constant up gradation and updates of various facilities infrastructural provisions are

done at periodical intervals to assure that the entire campus is ICT enabled for Effective teaching and learning process.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1wHf2CYSn4xIns-Ry5fyE3EirHh-SiRa9/view?usp=drive_link

4.3.2 - Number of Computers

167

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

24.06105

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has a well-structured procedure for maintaining and utilizing physical, academic and support facilities.

Physical Facilities: Various committees have been established to ensure the college runs smoothly. The upgradation of facilities can be done based on the departments requisitions which can be done by the review of currently available facilities. The class IV staff is in charge of maintaining the cleanliness of the campus, including the gardens, playgrounds, laboratories, classrooms etc. Cultural events, seminars, conferences, and other gatherings take place in auditoriums and seminar halls.

Academic Facilities: Academic schedules are prepared to make the best use of laboratories and classrooms. The Head of the departments, faculty and supporting staff are taking care of the equipment's and laboratories maintenance on the campus. The College has well-ventilated, spacious classrooms with sufficient fans, tube lighting, and equipment are used for teaching and learning process. The computing facilities maintenance and upgradation are done by Computer Administrator.

Support Facilities: The Library committee is monitors upgrading the library books and infrastructure of the library. The library staff performs the following tasks on daily basis: a. Shelving and Re-shelving, b. Maintenance cleanliness in the shelves c. supervision of the books and materials collection. Pest control is done in the library on a monthly basis. The college play grounds and sports facilities are maintained by the physical education department.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.drcsndegreeandpgcollege.ac.in/userfiles/Maintance.pdf

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year****411**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year****220**

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
364	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
364	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

535

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

17

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

19

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

6

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Institute has a student council constituted with academically strong students as its body. It operates with a sense of responsibility in dealing with the student concerned activities. The Institute also encourages participation of student representatives in various decisions making, academic and administrative committees, this enable them in acquiring better academic environment. Student opinions and suggestions are considered to take measures in view of students' perception. Institute puts efforts for the all-round development of a student..Also student members are involved in several Institute and Department level committees with active participation. They are explained below.

Sports Committee:Assists the Physical Director and the Sport's Committee in organizing various sports competitions at different levels.

Cultural And Fine Arts:This committee organizes various cultural events and celebrates different festivals.Co-ordinates with the cultural committee in planning the smooth conduct of various State, National, and Global level cultural competitions.

NSS Advisory committee :is also encouraged in the institute enabling the student to participate in service activities like organizing blood donation, rural health & sanitation, adult education, and environmental awareness camps in the neighbouring areas as a social responsibility.

Student involvement in other committees:

1. Drug Use Prevention Committee
2. Internal Quality Assurance Cell (IQAC):
3. Grievance Redressal Committee:
4. Anti Sexual Harassment Committee
5. Women's Grievance Redressal Committee
6. Anti-ragging
7. Women Empowerment Cell

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

32

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The mission of the Alumni Association is to foster a mutually beneficial relationship between the Institute and its alumni. Alumni meet is arranged on third Saturday of December of every year.

Objectives of the Alumni association:

- To encourage and promote close relations between the Institution and its alumni and among the alumni themselves.
- To promote and encourage friendly relations between all members of the alumni body, an interest in the affairs and well-being of the Institution.
- To provide and disseminate information regarding their Alma Matter, its graduates, Faculties and students, to the alumni.
- To initiate and develop programs for the benefit of the alumni.
- To assist and supporting the efforts of the Institution in obtaining funds for development.
- To serve as a forum through which alumni may support and advance the pursuit of academic excellence at the Institution.
- To guide and assist alumni who have recently completed their courses to obtain employment and engage in productive pursuits useful to society.
- To organize and co-ordinate reunion activities of the Alumni and let the Alumni acknowledge their gratitude to their Alma Matter.
- To collect, publish and distribute such information as may be useful to the alumni and their Alma Mater.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

6.1.1 Institutional Vision Mission:

DR.C.S.N Degree & P.G College has a special Vision & Mission i.e. It gives a Most priority to Women, society & Economically Backward Classes. As per our college strategy we encourage weaker sections of the Society to get Educated. We also Encourage Society to get Educated. That's why our college provides all courses i.e. P.G courses for minimum cost to Encourage All weaker sections to get Educated which helps in National growth & Economic development of our Country. DR.C.S.N College specially concentrates on vision & Mission to get a Unique Identification in the Society. Every year we also educate all the old & New Staff Members about our Vision & Mission of the beginning of the Academic year in the Month of June.

File Description	Documents
Paste link for additional information	http://drcsndegreeandpgcollege.ac.in/page.php?menu=about&slug=vision-mission-corevalues
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

6.1.2 Decentralizations & participative Management:

DR.C.S.N Degree & P.G College Encourage participative management by Decentralize power in the Lines of management and in the working situations. Our Institution Conduct general Elections for Every three years to change the management styles. likewise we give a free hand for participative management by changing the Board members and managing Directors for Every three years .On the Second hand our institution implements participative management in working style by decentralize work in to different categories like Principals ,H.O.D S & Staff. On the other hand we give some power to Principal and staff members to take discussions & implement them.

File Description	Documents
Paste link for additional information	http://www.drdsndegreeandpgcollege.ac.in/page.php?menu=administration&slug=Organizational-Structure
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

6.2.1 Institutional Strategies/perspective plan:

Our College has a strategy to get Name & fame in the Society by offering good Educational courses.. We have a strategy and special strategy to attract All the Students to get admitted in to courses like M.B.A. M.C.A. and DEGREE Courses like B.A. B.COM B.SC.. we conduct Interactive sessions for all the Intermediate students to attract them to get Admitted in to our degree courses .We also give coaching to all students for Competitive Examinations on free basis to improve our college admissions for both P.G Courses & Degree courses.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://drdsndegreeandpgcollege.ac.in/page.php?menu=committees&slug=strategic-plan
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

6.2.2 Functioning of institutional bodies As per polices:

The board members of our college & managing directors will Regularly concentrates on the policies , Rules & Regulations whether they are strongly implemented or not. We implement all policies effectively by setting different comities like, Anti Ragging Committee, Sexual harassment Committee, N.SS, Discipline committee IQAC Committee, H.O.DS and principal. Board of Directors

will visit the college for Regular Intervals for continuous monitoring to give an excellent service to our students

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	http://drcsndegreeandpgcollege.ac.in/page.php?menu=administration&slug=Organizational-Structure http://drcsndegreeandpgcollege.ac.in/page.php?menu=administration&slug=Organizational-Structure
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

6.3.1 Faculty Empowerment Strategies:

Welfare measures for Teaching & Non teaching Staff:

DR.C.S.N College is only an Educational Institution which creates a homely Environment for all the Teaching & Non Teaching Staff members. We treat our Employees as a Family Members. In the Lines of Welfare Measures we provide P.F, Facilities, E.S.I Facilities to all our Employees. In our College we have Medical facilities by

M.B.B.S Doctor and with an R.M.P Doctor to all our Staff & Students for first Aid facilities on free basis. We also give Increments for Every Two years for all staff and Non Teaching Staff. We also provide salary Advances to Employees who have Emergency Needs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

33

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

7

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

36

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

6.3.5 Performance Appraisal system for Teaching & Non Teaching Staff:

DR.C.S.N College also having on performance Approval system for

both Teaching & Non Teaching Staff Members.

For Teaching Staff we collect feedback from the Students Every Month by the head of the Department. As per their Feedback We give Counseling for Staff Members to improve their quality & Excellence in the Teaching Lines. We also Conduct Teaching orientation program by Experts, University Level Lectures, PhD holders to improve our faculty performances. On the other hand we also improve Non Teaching Staff Services by conducting Regular Audits, Meetings by Board of Directors.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

6.4.1 Internal & External Financial Audits:

Internal & External Audits will be conducted every year at the End of Academic year. Basing on that Audit only we take Discussions on Expenditures like, Annual Maintenance, Infrastructure Development, and Salaries for Teaching & Non Teaching Staff members, Garden Maintenance etc. External Audit will also be conducted by the External persons Like Auditors, CA'S to be verify profit & Loss Accounts & Balance sheets of our College Every year whether we have good financial Resources or not, Which decides the fate of our College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers**

during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

6.4.3 Strategy for Fund mobilization & its utilization:

The Institution is a self financed Institution. The Main Sources of Income of our College is Student fees, Tuition Fees, Rate of Interest on Fixed Deposits. Based on that income only We Mobilize the Funds and Resources As per our Requirements. If we have more Revenue for College we Extend our Activities and Innovative projects year by year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

6.5.1 Internal Quality Assurance System

The Institute has established the Internal Quality Assurance Cell as per NAAC guidelines. Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes in the form of - Prepare academic calendar as per the guidelines of the University/APSCH
Enumeration of student feedback on teaching, learning and evaluation process of the respective courses. Organising orientation programme for the staff annually. Conducting Induction

programme for the fresh batches of students every year. Monitor every teacher's Annual academic plan. Alumni are sensitizing the students by sharing their views in several interactive sessions with students and staff etc, every year. Faculty is being deputed to various training programmes related to quality assurance procedures and standards.

File Description	Documents
Paste link for additional information	http://www.drcsndegreeandpgcollege.ac.in/page.php?menu=iqac&slug=minutes-of-iqac
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

DR C.S.N.DEGREE & P.G. COOLEGE adopted the Outcome Based Education System (OBE) i to improve the student learning system. In this system, the teaching-learning process is reviewed by the departments. The review is done by the respective course instructors and the Programme coordinators/Heads of the Departments through proper evaluation of different outcomes like Course Outcomes (CO), Program Outcomes (PO) and Program Specific Outcomes (PSO). This review is performed through marks scored in internal examination, semester-end examinations and course-end survey collected at the end of every semester. This process helps in improving the course content, content delivery procedures and curriculum. The IQAC prepared the OBE manual with the support of Programme Assessment and Quality Improvement Committees (PAQIC) in each department. In addition, The IQAC has organized various training programmes on OBE for strengthening the OBE process on the campus.

File Description	Documents
Paste link for additional information	http://www.drcsndegreeandpgcollege.ac.in/page.php?menu=iqac&slug=minutes-of-iqac
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

College Campus has conductive environment for gender equity which amply reflected in the composition of students and staff. There is no gender discrimination and equal opportunities are given to both genders.

Annual Gender sensitization action plan:

As we believe that gender sensitization is interlinked with gender empowerment.

A. Safety and security

Institute gives highest priority to the security and safety of staff and students and made security arrangement in the campus with adequate security staff ,and they look after in and exit of vehicles and people.

campus is under 24/7 CCTV-camera surveillance.

Committees against sexual harassment, ragging, and grievance committees are constituted and working to resolve grievances keeping in view the welfare, safety, and security of the staff and students .

B.Counseling

The institute has a well-established and functional system for student support and mentoring i.e. Mentor-Mentee Program.

C.Common Rooms

The institute has provided separate common rooms for both boys and girls with basic facilities for dining, refreshing and relaxation, etc.

A waiting room is provided for girl students adjacent to washrooms for taking the rest.

It is provided with 2 cots, Chairs, resting chairs, fans, medical kit, sanitary napkins etc. An attendant looks after the students.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/1-Tz--5ZKqBs-SPcFaBFeJ6T_5ufbQ110/view?usp=sharing
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy

A. 4 or All of the above

Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management

The solid waste generated on the campus is collected into Dry and Wet wastes through the twin bin system. Institute does not generate any hazardous solid waste. Non-hazardous solid waste generated in the form of garbage through regular maintenance and food waste from hostels is collected and dumped in a separate large pit and converted as compost and used as manure for lawn maintained in campus and non-degradable waste is picked up by local municipal corporation.

Liquid Waste Management

The liquid waste generating from the chemistry and the other life sciences laboratories is collected in a special container. The collected liquid waste is treated through effluent treatment basins. The liquid waste generating from the bathrooms and toilets are properly diluted and carefully discarded through proper channels where sewage system has been done in an eco-friendly manner.

E-Waste Management

Computers department of the college collects all E-Waste and unused electronic equipment for repairing and reusing and unusable electronic equipment are sent for recycling/disposal as per standard protocols.

Waste Recycling System

The college has an Aerobic Composting Unit for converting the leaf litter generated on the campus to the organic manure. The food and

vegetable waste generated on the campus is used to generate the biogas.

Hazardous chemicals and radioactive waste management

Hazardous chemical waste generated from labs is diluted carefully and discarded through proper channels where sewage system has been done in eco-friendly.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

A highly conducive and healthy environment is present in the campus where the people from different religions, regions, cultures and caste are living with a family spirit. The college encourage the beliefs and other cultural events of all religions and cultures. A highly social inclusive environment is developed in the campus and the college environment is an example for unity in diversity.

The college organizes 'Annual Day Celebrations' regularly as part of which there is 'Cultural Celebrations' where students make performances of various art forms. Cultural Personality development programs such as Art of Living activities for rural development etc. are perennial on the campus so that the students are adequately prepared for the complex nature of cultural and creative challenges in their post academic life. The college observes special days such as Women's Day, World Environment Day, Independence Day, Yoga Day etc., and also, celebrates all festivals.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The staff and students are sensate towards social needs and the institution as a whole in working towards creating a better society. The constitutional obligations the spirit of the constitution are highly respected. The college also committed to respect the value system in the society. In this direction the college conducts several programmes in the nearby village and educate the people in the areas of health and sanitization utilization of voting right etc.

To integrate the intricacies of professional norms and morals and personal conduct for realizing a sense of completeness in the life process, the university offers a course titled "Human values and professional ethics" to the first year students of the B.sc,B.com,B.A programme. Also, to educate the student community on the core construct of constitution, the course titled .

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/12YiMzIHB_eru3YjlsVzJwvd9h0x_4su1/view?usp=sharing
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates all national festivals and birth anniversaries of great Indian personalities. Some of the events are listed below: The Independence Day

The Republic Day

Birth Anniversary of Ambedkar

The National Youth Day

The International Women's Day

International Day of Yoga

The World Environmental Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Administrative Reforms

1. Objectives of the Practice: Simplifying the administrative responsibilities of teaching and non teaching staff of the institution.

3. The context: Few employees of the college attend the college late and the work schedule either academic or administrative is disturbed and the consequences are made the students and other employees' suffer.

4. The Practice: Decentralisation of administration: For all the departments senior and highly qualified person is designated as Head of the Department. He is given the responsibility and powers to run the department in all aspects including academic, innovation and extension activities. He is at liberty to prepare departmental calendar with all activities after through discussions in the departmental meetings.

5. Evidence of Success: By introducing this practice, the administration which was completely with the principal is decentralized.

6. Problem encountered and resources required: Initially, .

Social Skills Enhancement with Earning Program

1. Objectives of Practice: ? To train the students in basic skills regarding sericulture, organic farming, food items preparation etc., ? To train students market the produce made by them ? To train students to develop communication and marketing skills.

2. The Context: Students are not aware and not taking interest in learning the basic skills required for growing food and preparing food, they are lacking in better communication and convincing skills.

3. The Practice: Five programs are identified for training and marketing at the college level. They are.

- 1 Organic farming of Vegetables and fruits,
- 2.. Sweets and Snacks,
- 3.. Phenyl making and
4. Tutions to school students

File Description	Documents
Best practices in the Institutional website	https://www.drcsndegreeandpgcollege.ac.in/userfiles/Admn%20Ref.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Vision:

To provide value based, innovative quality education, with quest for excellence to make students skillful, technologically sound to meet global challenges and involve in nation building activities.

Mission:

- 1) To make higher education easily accessible to all.
- 2) To work as catalyst in human resource development and capacity building.
- 3) To inculcate core universal values like truth, righteousness cooperation and mutual understanding
- 4) To provide state of the art technological advancement and innovations.
- 5) To liaison and coordinate with other agencies of higher education.
- 6) This will be made known to all stake holders.

During the year 1992, a pediatrician who has been the first children specialist in the neighbouring three districts of Andhra Pradesh was not satisfied with the type of education to his children. The students were taught the lessons in the classrooms just to complete the syllabus and notes written by a senior teacher was supplied to the students. They used to mug up the notes without proper understanding and they were not completely learning the subject and not able to communicate well.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- To Enhance the extension activities
- To improve academic facilities according to the new syllabi
- To Strengthen the teaching learning facilities
- To improve the feedback mechanism
- To effectively implement the - Governance in all domains